

## Passports

All trip participants are required to have a valid passport. If applicants do not have a valid passport, they should begin the passport application process before the short-term missions application process, as it may take 3-4 months to receive a new passport. Trip participants who have not acquired a passport by 4 months prior to the departure date may forfeit their place on trip and will be responsible for any trip fees and/or charges that have been incurred.

## VALID PASSPORTS

- Do not expire within 6 months of the trip return date Minimum of 2 blank visa pages
- Signed (The bearer of passport has signed in designated area)
- Do not have damage which may include being wet, chewed on by a pet, frayed around the corners, containing loose pages or bent in any way

## APPLYING FOR A PASSPORT

To apply for a passport, visit <u>http://www.travel.state.gov/</u>.

## PASSPORT COPIES

Once a passport is acquired, trip participants will need to send a scanned copy to <u>Alison.Gamble@foresthill.org</u>.